

JOB TITLE: Accounting/Tax Intern Spring 2019

JOBING DESCRIPTION: Local North Scottsdale CPA firm seeking an Accounting/Tax or Finance undergraduate student for paid internship for January,2019-April,2019. The firm will train on accounting software, tax software, some bookkeeping skills. We are looking to work with a student who is motivated to learn the practical side of their accounting or business studies.

SKILLS & REQUIREMENTS: Excellent verbal and written communication skills Must be able to work 20-25 hours per week - schedule is flexible Must be able to work January 2019 - April 2019 Must be able to work on Saturday if needed Strong problem solving skills, and attention to detail Knowledge of basic accounting principles Knowledge of Microsoft Office (Word and Excel) Ability work with Senior staff CPAs in a team environment Ability to handle deadlines and priority changes quickly and efficiently

Please email resume and cover letter to Cindy Gemberling [Cynthia.gemberling@scottsdalecc.edu](mailto:Cynthia.gemberling@scottsdalecc.edu)

HOURLY: \$15 - \$18

COMPANY: OMalley & Berberich CPAs PC  
COMPANY ADDRESS: 8535 E Hartford Dr #108  
CITY: Scottsdale  
STATE: AZ  
ZIP: 85255