



--Job Information--

Job Title: **Intern for Events/Marketing**

Job Description:

The Scottsdale Area Chamber of Commerce seeks an intern candidate to assist staff in preparing and executing quality events and programs geared toward our membership and the community at large, while supporting Chamber staff doing various tasks. This position will begin August 2014 and end in the spring semester.

Experience:

Candidates are asked to have a genuine interest in event management, hospitality and marketing and to have the flexibility to be able to assist with both annual and recurring events. Knowledge of Microsoft Office applications is important. Chamber events require some early morning and early evening schedule flexibility, but not weekends.

Unpaid internship.

Hours: Flexible to include a minimum of 80 hours per semester

If interested, please email your resume and unofficial college transcript to Cynthia Gemberling at cynthia.gemberling@scottsdalecc.edu.