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Accounting/Tax Intern

Local North Scottsdale CPA firm seeking an Accounting/Tax or Finance undergraduate or graduate student for paid internship for October, 2016-April, 2017. The firm will train on accounting software, tax software, some bookkeeping skills. We are looking to work with a student who is motivated to learn the practical side of their studies.

Required Qualifications:

- Excellent verbal and written communication skills
- Must be able to work 20-25 hours per week – schedule is flexible
- Must be able to work October 2016 – April 2017
- Must be able to work on Saturday if needed
- Strong problem solving skills, and attention to detail
- Knowledge of basic accounting principles
- Knowledge of Microsoft Office (Word and Excel)
- Ability work with Senior staff CPAs in a team environment
- Ability to handle deadlines and priority changes quickly and efficiently

Education:

- Current undergraduate or graduate Accounting or Finance students

Location: Scottsdale AZ

Compensation Structure: \$15.00 - \$18.00 per hour depending on academic or professional experience

If you are interested in applying for this opportunity, please email a cover letter and resume to Cynthia.gemberling@scottsdalecc.edu.