

## **Keegan, Linscott & Kenon, PC**

8800 N Gainey Center Drive - Suite 278, Scottsdale, AZ 85258-2123

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Looking for any business/accounting student who would like to gain some experience with a great CPA firm. The location is on Scottsdale Road and Doubletree Ranch.

They would be working in the Alternative Energy Asset Management Division of Keegan Linscott and Kenon.

They would be assisting with sorting data, scanning, copying, and data input into Excel.

Basic Knowledge of Excel preferred. Any Quickbooks experience a plus but not required.

No specific classes required but at least a 3.0 overall.

The rate is \$18 per hour for part time (20 -25 hours per week – Monday thru Friday). We are flexible on the scheduling.

They must have legal authorization to work in the US for purposes other than training.

To apply for this position, please email your resume and cover letter to Cindy Gemberling at [cynthia.gemberling@scottsdalecc.edu](mailto:cynthia.gemberling@scottsdalecc.edu).